

30 November 2017

Dear Parents,

**Circular No.20**

**Secondary Six Parents' Day and Special Lesson Arrangement on 14/12**

In order to facilitate our communication and to assist your child in preparing for the public examinations, the school would like to invite you to the parent;s day on Friday, 8 December 2017. The event will last for one hour. The details of the programme are as follows:

1. **A talk:** It aims at introducing to parents their roles in preparing their child for the HKDSE, university entrance requirements as well as its process. You are strongly encouraged to attend the talk.
2. **A Meeting with Class Teacher:** Parents will understand the learning progress and problems that their child encounters in school.

This is a very important event for the future of your child. Please confirm your attendance by filling out and returning the attached reply slip.

Arrival Time : \_\_\_\_\_

(Parents please attend the talk first then meet the Class Teacher )

Since the school will organize a professional development programme for teachers on 14 December, 2017. Special timetable will be need on that day students will be dismissed at 1:20 p.m.

Yours faithfully,

Chim Yin Chu  
Principal

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**Reply Slip**

**Circular No. 20 (2017 – 2018)**

**Secondary Six Parents' Day and Special Lesson Arrangement on 14/12**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Class: \_\_\_\_\_ ( )

Dear Ms Chim,

I have understood the contents of the circular no. 20 (2017-2018) and decided to attend the talk at the scheduled time.

Arrival Time : \_\_\_\_\_

(Parents please attend the talk first then meet the Class Teacher )

Signature of Parent

順利天主教中學  
學校通告 20 (2017-2018)  
中六家長日及12月14日上課特別安排

敬啟者：為促進家長與學校之間的聯繫，使雙方對學生的情況更加瞭解，共同協力改善，以準備 貴子弟應付即將來臨的公開考試，本校定於二零一七年十二月八日(星期五)舉行中六家長日。當日活動為時約一小時，程序如下：

1. **座談會**：內容包括如何幫助學生準備公開考試，大學收生的準則和程序。**懇請務必出席。**
2. **會見班主任**：讓家長了解學生在校的情況及面對的問題。是次活動對學生日後的成績和出路有重大的影響，故誠邀 貴家長於是日出席並依時蒞臨。如 貴家長未能依編配時間出席，請在回條上另約時間，並將附函簽署，著 貴子弟帶回交班主任。為方便各位家長早作安排，謹編配時間如下：

到校時間：_____
(家長須先出席座談會，再按預約時間與班主任會面)

另外，由於學校於12月14日為教師發展活動，當天按特別時間表上課，放學時間為下午一時二十分，敬請家長留意。

此致  
貴家長

順利天主教中學校長

詹燕珠謹啟

二零一七年十一月三十日

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回條  
學校通告 20 (2017-2018)  
中六家長日及12月14日特別上課安排

姓名：\_\_\_\_\_ 班別：\_\_\_\_\_ ( )

敬覆者：

本人知悉十二月十四日的上課安排及本人將於十二月八日出席 貴校之家長日，並於下列時間準時到臨。

到校時間：_____
(家長須先出席座談會，再按預約時間與班主任會面)

此覆  
順利天主教中學詹校長

家長或監護人\_\_\_\_\_簽署

二零一七年十二月 日